

## APPENDIX D (Appendix C of Executive Report)

General Fund	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Sport Grounds Improvement Works	0	0	0	0	0	0	
Selby Park Improvement Work	20,888	0	0	0	20,888	0	As at Oct 18 awaiting additional quotations for work to replace lighting
DIP System upgrade	23,000	23,000	22,575	-425	23,000	0	Northgate upgrade for year completed.
Industrial Units - Road Adoption	325,000	0	0	0	325,000	0	Further information being sought from NYCC Highways regarding detailed specification requirements to enable formulation of an estimate of costs. Budget costings received from contractor. Awaiting instruction as to next steps.
GIS System	65,641	32,820	9,950	-22,870	30,000	-35,641	Budget for GIS Digitalisation project is now committed for completion by May 2019. Spend to be phased over 18/19 and 19/20. 18/19 budget required £30k 19/20 £35k budget required
Benefits & Taxation System upgrade	12,675	6,338	0	-6,338	12,000	-675	Software upgrades for legislative changes and E-billing implementation and configuration for Annual billing process in Jan 19. Remaining budget is linked to software upgrade supporting Channel Shift Phase 1 (end date Mar 19). Expected outturn of £12k in 2018/19 although this is subject to upgrade costs for Annual Billing and Legislation changes in January 19 from Northgate. Further consultancy on e-billing required for implementation.
IDOX Planning System	37,274	18,637	14,217	-4,420	32,000	-5,274	Quarter 2 & 3 2018/19 - Committed £13k for standard IDOX upgrades that are due to take place in October/November 18. Further commitments of £14k towards consultancy and user training on Licensing/Enterprise Planning and Maploader for ARCGIS will be made in 2018/19.
ICT - Infrastructure Costs	32,082	16,041	3,923	-12,118	32,000	-82	Projects in motion for infrastructure improvements include; Upgrade to door access system, Trades team move to Vivars, Server upgrade for Northgate, Changes to GCSX mail.
ICT - Annual Software Licence	85,000	0	0	0	85,000	0	Soft market testing for Microsoft licences in progress. Expect full budget required in 2018/19
ICT - Desktop Replacement Programme	7,448	3,724	3,940	216	7,448	0	Desktop replacements as required. Not anticipating underspends at this time
ICT - Software	85,194	0	0	0	55,000	-30,194	Budget committed to the Digital Foundations Project. Phased spend over 18/19 and 19/20 - Microsoft £55k 18/19 - Citrix £30k 19/20
Committee Management System	18,000	9,000	15,000	6,000	18,000	0	ModernGov software now live and final invoices yet to be received.
Northgate Revs & Bens	12,000	0	0	0	12,000	0	Budget anticipated to be used this year on system upgrades following legislative changes in relation to e-billing. Currently awaiting costs for the Benefits/Information@Work integration before commitment. This work will aid the channel shift project
Asset Management Plan - Leisure & Parks	30,210	0	0	0	0	-30,210	IHL have completed inspections of the items in the planned maintenance programme for 2018/19. No works are required and items deferred to 2019/20. As part of the budget setting process progress is being made to develop the 2019/20 planned maintenance programme which will include a review of deferred works from 2018/19.

## 2018/19 Selby District Council Capital Programme - To 30 September 2018

General Fund	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Portholme Road Culvert	371,374	0	0	0	371,374	0	The closing date for tenders was Friday 28th September and they are currently being evaluated. Initial indications are that the project will come in within budget. Delays were due to the complexity of location of the utilities and avoiding impacting on the Police emergency responses from the current Police Station.
Bus Station Refurbishment	53,000	0	0	0	53,000	0	Following commencement of new ESPO framework, costings have now been received from framework provider. The quotation was over budget although the identified supplier has since been declared bankrupt. Works ongoing to identify alternative provision within budgetary constraints.
Police Co-Location Project	229,710	114,855	8,627	-106,228	229,710	0	Works are due to commence on site on 08/10/18, with a scheduled build of 19 weeks. Based on the anticipated programme, the budget should be fully spent in 18/19 although this may slip if inclement weather affects delivery over the winter months.
Car Park Improvement Programme	582,376	100,000	74,841	-25,159	582,376	0	Works to Market Cross Car Park now complete. It is currently expected the budget will be fully committed in 18/19. To minimise income loss, improvement works to the car parks will be not be completed concurrently, therefore some funding will need to be rolled forward from 18/19 to 19/20 to cover this. By Q3 it will be clearer how much of this budget will be committed
ICT - Channel Shift 1 Website & Intranet	50,000	0	0	0	25,000	-25,000	Channel Shift Phase 1 solution for Revs and Bens to be implemented across years 18/19 & 19/20. Following market testing and software demonstrations - funds to be reviewed along with Phase 1 and Phase 2 implementation with associated budget for 19/20 spend.
ICT - Channel Shift 2 Website & Intranet	18,000	0	0	0	0	-18,000	Budget committed to the Channel Shift Phase 2 Project in relation to Customer Portal - however as project target completion date is Mar 2020 this will need to be carried forward.
ICT - Channel Shift 3 Website & Intranet	18,000	0	0	0	0	-18,000	Budget committed to Channel Shift Phase 3 Project in relation to Housing Management system, project completion date Mar 2020 so this budget will be carried forward to next year.
ICT - Disaster Recovery Improvements - Software / Hardware	41,500	0	0	0	41,500	0	Project started but progress slow, but anticipate being committed before January 19. Project documentation being developed for approvals - £15k Back up solution - £25k Remote Access Solution - £1500 Firewall
ICT - End User Devices - Software / Hardware	96,000	18,000	0	-18,000	50,000	-46,000	Budget committed to the Digital Workforce Project, project documentation being developed. Actual spend will follow the Microsoft procurement and will be phased over 18/19 and 19/20 Phased spend forecasts for new end user devices rollout 18/19 £50k 19/20 £46k roll over
ICT - Digital Workforce - Telephones - Mobile Working	40,000	20,000	0	-20,000	30,000	-10,000	Budget committed to the Digital Workforce Project. Project documentation being developed. Actual spend will follow the Microsoft procurement and will be phased over £30k 18/19 to support officers skills to ensure they can work from mobile locations and £10k 19/20 for technical solutions to improve mobile working
New Build Projects (Loans to SDHT)	6,619,900	280,000	373,052	93,052	6,619,900	0	These are schemes delivered by SDHT through loans from SDC. Ulleskelf scheme - due to exchange w/c 8/10/18, purchase of 12 properties, a 10% deposit has been paid, due to be phased to SDHT in twos. Riccall scheme is now complete and handover to the Trust has taken place, project is under budget (awaiting final confirmation and final account due September 2019) Exchange has taken place for the purchase of properties at Bridge Wharf, Ousegate and are expected to be complete by March 2019. Further work is to be done on costings on packaging up smaller sites for development to deliver value for money.

## 2018/19 Selby District Council Capital Programme - To 30 September 2018

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Private Sector - Home Improvement Loans	60,000	30,000	-6,000	-36,000	60,000	0	The Repair Loan is a reactive service which is more popular during the last 6 months of the financial year. Much of the funding provides emergency repairs to vulnerable private sector owner occupiers. These repairs (such as boiler and heating replacements) tend to be more apparent during autumn/winter months. We therefore expect to reach full spend of the £60,000 budget. This forecast will be reviewed on a month to month basis.
Disabled Facilities Grants (DFG)	596,960	150,000	104,987	-45,013	300,000	-296,960	Includes C/Fwd. of £250k for Better Care Fund money. New initiatives aimed at increasing take-up of DFG have been approved as part of the Private Sector Housing Assistance Policy 2018. Also, there are on-going discussions regarding the expansion of the adaptations service. By delivering in-house work is on-going to encourage more applications by working with the Lifelines Team. Work also continues to utilise funding on our own homes and also to speed up the overall process.
	<b>9,531,232</b>	<b>822,415</b>	<b>625,112</b>	<b>-197,303</b>	<b>9,015,196</b>	<b>-516,036</b>	

## 2018/19 Selby District Council Capital Programme - To 30 September 2018

Housing Revenue Account	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Kitchen Replacements	130,000	65,000	779	-64,221	130,000	0	Tender documentation currently being prepared pending issue to market Based on proposal to roll 2018/19 and 19/20 budgets together to form a more attractive package of works for the market, anticipate approximately 75% of the 18/19 budget will spent and claimed in year.
Housing & Asset Management System	262,083	131,042	27,778	-103,264	218,083	-44,000	Forms part of the Housing software replacement project that will continue throughout 2018/19 2018/19 Amount committed will be approx £218k. A total of £44k will be committed in 2019/20
Pointing Works	846,400	423,200	43,778	-379,422	664,000	-182,400	The contractor is is due to commence 1st October pre-work gas safety check and the programme is scheduled to run to the end of March. Committed approximately 75% of the available budget to the programme as the remaining 25% is being held back to address pointing and wall tie mapping works associated with the Hillside project. Given the position on the latter however, it is envisaged this will need to be rolled forward to 19/20.
Electrical Rewires	240,000	120,000	66,563	-53,437	240,000	0	This budget is used as and when upgrades and partial re-wires are required
Bathroom Replacements	59,860	29,930	2,441	-27,489	59,860	0	Pre-start meeting completed, awaiting programme and health & safety documentation from the contractor. It is anticipated the programme will be completed by the end of 18/19 and come in on budget.
Asbestos Surveys	13,232	6,616	7,329	713	13,232	0	A programme of works in line with capital projects is on-going. As the capital programme begins to ramp up, this budget will be fully committed and spent before the end of 18/19.
External Cyclical Repairs (Painting & Windows)	320,000	160,000	19,440	-140,560	320,000	0	Awaiting pricing confirmation from the Contractor to enable programme finalisation and work scheduling which is due mid-October It is currently anticipated that the full budget will be committed and spent prior to the end of 18/19; although as we are still awaiting confirmation of pricing from the contractor this may change. We are expecting full pricing information from the contractor by the end of October which will enable us to refine the position in period 7.
Central Heating System Replacements	295,000	147,500	70,323	-77,177	295,000	0	Currently identifying systems which are nearing the end of thir economical lifecycle with a view to implementing a replacement programme early in the new year. Based on previous year's anticipation is there being an underspend on this budget of circa 25% which we will seek to roll forward as in previous years. Looking at the current asset profile, it is envisaged there will be a peak in spend in 22/23. We are seeking to smooth this spike through proactive replacement.
Roof Replacement	741,636	370,818	14,021	-356,797	20,000	-721,636	Stage 2 consultation issued, it is unlikely that any budget will be committed in 2018/19,
Damp Works	220,000	110,000	44,440	-65,560	220,000	0	Contract currently with Legal Services for review prior to issue. This is being chased with Legal Services
External Door Replacements	226,051	113,026	12,523	-100,503	226,051	0	Programme to work in conjunction with the External Cyclical Repairs Programme.
Void Property Repairs	145,000	72,500	17,727	-54,773	145,000	0	To look at procuring various contractors to deliver different types for works rather than ad-hoc.
Fencing Programme	42,821	0	0	0	42,821	0	Phase 1 of the programme completed on time and in budget. Budget held back as contingency to address any potential issues resulting from winter weather. Phase 2 programme will be assessed early in the new year. Works already identified will ensure the budget is fully committed and spent in 18/19.
St Wilfrid's Court	13,000	0	0	0	13,000	0	Budget relates to works required to upgrade lifeline equipment and is to be undertaken as part of wider improvement of the property
Laurie Backhouse Court	28,000	0	0	0	43,000	15,000	Quotations to replace the lift have been received. The cost of replacement based quotations exceeded the available budget by circa £15k. Additional funds will need to be secured in order to complete these works. Additional forecast updated pending Virement signoff
Environmental Improvement Plan	150,488	0	1,579	1,579	75,000	-75,488	No further progress is anticipated, the reduced forecast reflects current proposed projects.
Housing Development Project	1,200,000	0	0	0	1,200,000	0	Programme for the development of up to 10 HRA properties on small sites, proposals for these sites are currently being investigated.

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Housing Revenue Account	Annual Budget	Year to date Budget	Year to Date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Garage Sites - improvements to property	18,572	9,286	6,960	-2,326	18,572	0	Works required are influenced by which sites are identified for potential housing development. This budget will be fully committed and spent during 18/19.
Ousegate Hostel	59,499	29,750	1,080	-28,670	59,499	0	Seeking prices to undertake refurbishment of second void unit. Still awaiting confirmation of availability of unit one to commence relocation of office and associated works. Subject to availability, the budget will be fully committed and spent in 18/19.
Phase 1 Hsq Dev. Byram / Eggborough Bungalows	0	0	740	740	0	0	Project is now complete
Phase 1 Hsq Dev. Byram Park Road	1,455,711	727,856	428,320	-299,536	1,427,280	-28,431	Good progress is being made on site. The project will reach Practical completion in Jan 2019 with a contingency sum to be paid in Jan 2020.
Footpath Repairs	12,237	6,118	55	-6,063	12,237	0	Continuing to deliver smaller scale works pending programme commencement. Basket of goods identified for ITT. This budget will be fully committed and spent in 18/19.
Estate Enhancements	133,000	66,500	3,632	-62,868	133,000	0	Awaiting tender completion for car park improvement works to enable us to benefit from improved rates. Works have been identified. Currently preparing ITT for tender exercise
Community Centre Refurbishment	48,000	0	0	0	0	-48,000	Fire safety works - currently awaiting quotes for identified works Works on hold pending formal FRA. Further Capital bid submitted for FRA programme to commence in 19/20. This programme of assessments will identify and inform the works required at this site. On this basis, I would envisage the funds will need to be rolled from 18/19 to 19/20.
Sheltered homes adaption	180,000	0	0	0	180,000	0	Specification being put together for both this and the aids & adaptation budget and DFG. To cover installation of wet rooms in suitable void properties.
Empty Homes Programme - Improvements to Property	600,000	300,000	700	-299,300	200,000	-400,000	This is to enable RTB buy backs and the compulsory purchase of properties that will be brought back in to the HRA. Currently looking at 1 CPO. As at Sept 18 - progressing with the CPO to be on the Executive Agenda in Q3. Valuations will be obtained but because of the time it takes to progress a CPO it is unlikely this spend will occur until Q4 at the earliest. At this stage we have not identified any suitable RTB buy backs. Expected outturn in 18/19: 3,000-200,000. We will request for the remainder to be carried forward to 19/20 to allow the continuation of the Empty Homes Programme.
Aids and adaptations programme	125,000	62,500	121,371	58,871	125,000	0	Links to sheltered homes.
	<b>7,565,590</b>	<b>2,951,642</b>	<b>891,579</b>	<b>-2,060,063</b>	<b>6,080,635</b>	<b>-1,484,955</b>	
<b>Total Capital Programme</b>	<b>17,096,822</b>	<b>3,774,057</b>	<b>1,516,691</b>	<b>-2,257,366</b>	<b>15,095,831</b>	<b>-2,000,991</b>	